NSW Patient Survey Program record-level data access request

The Bureau of Health Information (BHI) collects and manages patient-reported experience data from the NSW Patient Survey Program. This form can be used to request access to these data in unit record format recognising that these data do NOT include personal information about NSW Health patients or staff. The information you provide will help us assess your request according to the five safes framework (safe projects, safe people, safe data, safe settings, and safe outputs). BHI’s assessment will also consider the intended use of the data requested including whether it will be used to inform improvements to healthcare sevices, since this is the purpose for which patients provided feedback.

Before completing this form, please visit [bhi.nsw.gov.au](http://www.bhi.nsw.gov.au/) to see if the information you require is already publicly available. If your request is for aggregated information, please complete the *BHI Data Request Form* instead.

Please email the completed form to [BHI-enq@health.nsw.gov.au](mailto:BHI-enq@health.nsw.gov.au). A staff member from BHI will contact you to discuss your request.

Please provide details about your data request:

Project title

Click here to enter text.

Project lead (e.g. chief investigator)

|  |  |
| --- | --- |
| Name | Click here to enter text. |
| Organisation | Click here to enter text. |
| Phone | Click here to enter text. |
| Email address | Click here to enter text. |

Additional investigators/analysts

Include name/s, organisation/s, role and qualifications. Please indicate who will be the primary contact.

| Name | Organisation | Phone | Email | Role on project | Primary contact? |
| --- | --- | --- | --- | --- | --- |
| Enter text | Enter text | Enter text | Enter text | Enter text |  |
| Enter text | Enter text | Enter text | Enter text | Enter text |  |
| Enter text | Enter text | Enter text | Enter text | Enter text |  |
| Enter text | Enter text | Enter text | Enter text | Enter text |  |

Project summary

Please provide a high-level overview of the project, including the name and contact of the chief investigator. This summary will be used by BHI as a lay summary that can be shared with others, including publication on its website to support transparency about how these patient survey data are being used to inform improvements to healthcare services. It will also be shared with other requestors and users to identiy synergies, duplication and complementary analyses. BHI is committed to connecting people based on complementary and synergistic proposals and to avoiding duplication of effort.

Click here to enter text.

What is the anticipated start date and duration of the project?

Click here to enter text.

In order to demonstrate alignment with the purpose of the NSW Patient Survey Program Data Collection, and the consent provided by patients, results must be used to inform improvements to healthcare sevices for the people of NSW.

Please indicate the ways in which alignment with the purpose of the data collection will be met.

Required:

A lay summary of the project will be provided to BHI, including the name and contacts for the chief investigator, that can be shared on BHI’s website, and/or made available to patients.

A lay summary of the results will be provided to BHI, including the name and contacts for the chief investigator, that can be shared on BHI’s website, and/or made available to patients. This can occur after publication in a peer review journal.

A PowerPoint presentation suitable for health professional audiences about the project and results will be provided to BHI so that it can be shared with relevant stakeholders across NSW Health.

Additional actions:

Results will be made publicly available through peer review or grey literature communication channels to provide transparency of analyses undertaken.

Results will be presented to health professional audiences at, for example, a conference

Analysis methods, including code, will be made available and shared with other users to aid knowledge sharing and repeatability of published results.

Other, please describe:

Click here to enter text.

Please note availability to:

Upon request, the chief investigator will attend a session to present to NSW Health on their findings.

Upon request, the investigators will collaborate with a NSW Health entity to address a known knowledge gap, evaluate a service or generate information to guide planning.

Background for the request

Please describe the knowedge gap or policy question (or other driver) behind the proposed project. This will ensure BHI can inform relevant NSW Health staff of the work to support optimal uptake and use of the results.

Click here to enter text.

Data requested

Please refer to the patient surveys listed on the BHI website, and described here, and specify below the data you are requesting access to. Include both the datasets and data elements required, including justifcation for access to potentially sensitive information (for example Aboriginality, facility identifiers and anonymised patient comments). Note that these are de-identified data and that no identifiers for individuals are included.

|  |  |  |  |
| --- | --- | --- | --- |
| Survey (e.g. Adult Admitted Patient Survey) | Time  period | Data elements  requested | Sensitive variable justification |
| Enter text | Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text | Enter text |
| Enter text | Enter text | Enter text | Enter text |

Proposed analysis

Please provide a brief outline of the research question/s to be investigated and the proposed analyses. Where possible, include an analysis plan or research protocol as an attachment (maximum 1000 words).

Click here to enter text.

Proposed outputs

For example, aggregated information, maps, analytical results, a risk model, publications and presentations. Note that BHI must be notified of pending publication and provided a copy of the report, presentation or manuscript etc. at least 30 days prior to release.

Click here to enter text.

Expected outcomes/impact

Please describe how the finding/s of this project will be used to inform improvements in healthcare experiences and outcomes of patients in NSW, in accordance with the conditions under which patients have provided consent for the use of their information.

Click here to enter text.

Please provide details of any associated ethics approvals or exemptions

Note that projects that do not align with the purpose of the collection, will require full ethics approval to be granted access and use.

Click here to enter text.

What is the current status of the project?

Please describe the status according to funding, resourcing, ethics approvals and internal approvals. This could be, for example, intial scoping and planning or ready to start once access provided (funding and resourcing secured).

Click here to enter text.

Please provide details of funding, if available

Indicate if there is existing funding assigned to the project or a grant application planned?

Click here to enter text.

If requesting on behalf of a NSW Government entity, please describe the safeguards in place to protect the data once received

Note that non-NSW Government requestors will, if approved, be granted access to the data within the Sax Institute’s Secure Unified Research Environment (SURE).

Click here to enter text.